

**MINUTES**  
**ORDINANCE COMMITTEE MEETING**  
**October 28, 2013 – 9 a.m.**  
**Conference Room A**

Present: Committee Chair Michael Phinney; Committee Members John Pressey and Matt Robinson

Also Present: Town Manager David Cole; Zoning Administrator David Galbraith

1. Current Business

- A. Review a request from Amy Beckwith to amend the Land Use and Development Code to allow small dog boarding kennels in the Rural Zone (referred by Town Council on April 2, 2013).

The Committee reviewed and discussed a revised draft of development standards that will allow dog boarding kennels within the Rural zoning district without negatively impacting surrounding property owners.

It was agreed that a minor change be made to #18 of the standards by changing "shall" to "may".

After review, a motion was MADE, SECONDED, and VOTED to recommend the proposed amendment, with a minor change, to the Town Council at their November meeting. Unanimous vote.

- B. Review the proposed amendment to the Land Use and Development Code, Chapter III, Subdivision Section III, Preliminary Plan (referred by Town Council on April 7, 2013).

Because the Town Planner was unavailable due to illness, the Committee agreed to postpone discussion of this item until the next meeting of the Committee.

2. A. Review contract zone proposal on South Street for Sawyer Estates (referred by Town Council on July 3, 2013).

The Town Manager updated the Committee on this item and summarized discussions to date. The Committee discussed whether staff should continue to work with the developer on contract zone language that would designate funds from a transfer of development rights for future sewer improvements and sewer extension along South Street.

After discussion, the Committee instructed staff to discontinue contract zone discussions with developer unless the developer comes forward with a new proposal. It was agreed that the Committee will update the Town Council on this item at the November meeting.

3. Adjournment.

There being no further discussion, a Motion was MADE, SECONDED, and VOTED to adjourn. Unanimous vote. Time of Adjournment: 9:40 a.m.

Respectfully submitted,

Jeri Sheldon, Ass't to the TM/HR Director